**Barn & Small Meeting Room Hire**

Guidance for pricing local and/or charitable groups

Day Delegate Rate (DDR) is used to calculate prices and is primarily aimed at corporate bookings. If the barn or small meeting room (SMR) is only going to be booked for a few hours, we can calculate prices based on £2.50 per-head per-hour.

Absolute lowest price is calculated as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **DDR per hour** | **Minimum Delegates**  *(used to calculate price even if there are less people)* | **Absolute minimum price per hour** (Excluding VAT) |
| **Barn** | £2.5 | 10 | £25 |
| **SMR** | £2.5 | 4 | £10 |

Optional extras (Such as tea, coffee, biscuits, and buffet) will be charged at the usual price. However, we can waiver additional chargers for equipment (Such as projector and flipchart etc.).