



## The Sherbourne Valley Project

### EXTERNAL TENDER BRIEF

#### Access Audit

**Maximum fee: £16,000 plus VAT**

Warwickshire Wildlife Trust (WWT) would like to invite outline method statements including quotations from organisations in the preparation of the following:

- **Physical Access Audit of the Sherbourne Valley Project Area**

The following brief has been devised to inform interested parties about the purpose of the work, the location, the timings and other requirements.

#### Background

This work is being commissioned as part of the Sherbourne Valley Project, funded by the National Lottery Heritage Fund (NLHF). The scheme involves a wide range of partners working to bring the city's river back into people's hearts and minds, improving it for both people and wildlife. The scheme's vision is available upon request and we expect anyone tendering to have read this document, to understand how this work complements the wider scheme.

The scheme is currently in a development phase. Preliminary research into accessibility of the river within the scheme area, and consultation with target audiences, has identified the need for a specialist to undertake a formal access audit. This will be used to inform our stage 2 application to the NLHF for the delivery phase of the scheme.

#### The Brief

The appointed contractor will:

- Carry out a **physical access audit** of the Sherbourne Valley project area (see appendix 1 for location) to include:

1: **A broad overview** of physical access to the River Sherbourne. Focusing on areas around Coundon Wedge, Spon End and Whitley Abbey Bridge.

2: **Detailed assessments** of access to the river within two key sites: Lakeview Park and Charterhouse Heritage Park.

- **Provide suggested options** for access improvements to include designs and outline costings if possible.

The **final report** will be presented to WWT and key stakeholders. The report will be prepared in plain English, with a clear explanation of the decisions reached. The report should be prepared in a format that is usable by project staff and partners.

### **Considerations**

Not all areas adjacent to the River are publically accessible. The key sites listed above are open access.

Consideration should be given to incorporate plans for the “Coventry Loop Line” in the Charterhouse Heritage Park area.

The proximity of access points to public transport, parking and other facilities (e.g. public toilets).

### **Key deliverable**

- Access Audit Report

### **Expectations**

We expect all appointed contractors to attend an inception meeting online via Zoom.

We expect regular updates on the study.

We expect the contractor to physically visit and walk over the valley and sites following their own COVID secure protocols.

We expect all appointed contractors to meet with the relevant stakeholders (in this case Warwickshire Wildlife Trust, Historic Coventry Trust and Coventry City Council) as appropriate.

We expect all contractors to have relevant and adequate insurance for all works undertaken, to indemnify them both during the contract and afterwards should their study, advice or design have any undue adverse impact.

## **Schedule**

WWT will pay the appointed contractor on completion, receipt and sign off of the report.

## **Background reading**

It is recommended that any interested parties read the following:

- Sherbourne River Valley Living Landscape Vision (2017)
- [Coventry Green Space Strategy](#) (2019)

## **Timescales**

We require **tenders to be returned by 9am, Monday 27<sup>th</sup> September 2021.**

The successful contractor will be appointed and the **contract for the work will commence by Friday 1<sup>th</sup> October 2021.**

We require the audit and report to be **completed by Monday 29<sup>th</sup> November 2021.**

## **Contact**

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## Appendix 1: Location

